



**ROANOKE CITY COUNCIL  
ROANOKE CITY SCHOOL BOARD  
MONDAY, MAY 1, 2006**

**9:00 A.M.**

**ROOM 159**

**AGENDA**

1. **Call to Order -- Roll Call**

**City Council  
School Board**

2. **Welcome and Opening Remarks. Mayor Harris  
Chair Stockburger**
3. **Fiscal Year 2006–2007 School Budget.**
4. **Other Business.**
5. **Comments by Council Members/School Trustees.**

**THE SCHOOL BOARD MEETING WILL BE ADJOURNED.**

A communication from Mayor C. Nelson Harris requesting that Council convene in a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2–3711(A)(1), Code of Virginia (1950), as amended.

P 8

A communication from Mayor C. Nelson Harris requesting that Council convene in a Closed Meeting to interview four applicants for vacancies on the Roanoke City School Board, pursuant to Section 2.2-3711(A)(1), Code of Virginia (1950), as amended.

P 9

A communication from the City Manager requesting that Council convene in a Closed Meeting to discuss disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to Section 2.2-3711(A)(3), Code of Virginia (1950), as amended.

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Items listed on the 2:00 p.m. Council docket requiring discussion/clarification; and additions/deletions to the 2:00 p.m. docket. (15 minutes)

Topics for discussion by the Mayor and Members of Council. (10 minutes)

Briefings: None.

THE COUNCIL MEETING WILL BE DECLARED IN RECESS TO BE RECONVENED AT 2:00 P. M., IN THE CITY COUNCIL CHAMBER, ROOM 450, NOEL C. TAYLOR MUNICIPAL BUILDING.



**ROANOKE CITY COUNCIL  
REGULAR SESSION**

**MAY 1, 2006  
2:00 P.M.**

**CITY COUNCIL CHAMBER**

**AGENDA**

**1. Call to Order--Roll Call.**

The Invocation will be delivered by Council Member Sherman P. Lea.

The Pledge of Allegiance to the Flag of the United States of America will be led by Mayor C. Nelson Harris.

Welcome. Mayor Harris.

**NOTICE:**

Today's Council meeting will be replayed on Channel 3 on Thursday, May 4, 2006, at 7:00 p.m., and Saturday, May 6, 2006, at 4:00 p.m. Council meetings are offered with closed captioning for the hearing impaired.

## **ANNOUNCEMENTS:**

THE PUBLIC IS ADVISED THAT MEMBERS OF COUNCIL RECEIVE THE CITY COUNCIL AGENDA AND RELATED COMMUNICATIONS, REPORTS, ORDINANCES AND RESOLUTIONS, ETC., ON THE WEDNESDAY PRIOR TO THE COUNCIL MEETING TO PROVIDE SUFFICIENT TIME FOR REVIEW OF INFORMATION. CITIZENS WHO ARE INTERESTED IN OBTAINING A COPY OF ANY ITEM LISTED ON THE AGENDA MAY CONTACT THE CITY CLERK'S OFFICE, ROOM 456, NOEL C. TAYLOR MUNICIPAL BUILDING, 215 CHURCH AVENUE, S. W., OR CALL 853-2541.

THE CITY CLERK'S OFFICE PROVIDES THE MAJORITY OF THE CITY COUNCIL AGENDA ON THE INTERNET FOR VIEWING AND RESEARCH PURPOSES. TO ACCESS AGENDA MATERIAL, GO TO THE CITY'S HOMEPAGE AT [WWW.ROANOKEVA.GOV](http://WWW.ROANOKEVA.GOV), CLICK ON THE SERVICE ICON, CLICK ON COUNCIL AGENDAS TO ACCESS THE APPROPRIATE AGENDA AND COUNCIL MEETING. IF ADOBE ACROBAT IS NOT AVAILABLE, A PROMPT WILL APPEAR TO DOWNLOAD PRIOR TO VIEWING AGENDA INFORMATION.

ALL PERSONS WISHING TO ADDRESS COUNCIL ARE REQUESTED TO REGISTER WITH THE STAFF ASSISTANT WHO IS LOCATED AT THE ENTRANCE TO THE COUNCIL CHAMBER. ON THE SAME AGENDA ITEM, ONE TO FOUR SPEAKERS WILL BE ALLOTTED FIVE MINUTES EACH, HOWEVER, IF THERE ARE MORE THAN FOUR SPEAKERS, EACH SPEAKER WILL BE ALLOTTED THREE MINUTES.

ANY PERSON WHO IS INTERESTED IN SERVING ON A CITY COUNCIL APPOINTED AUTHORITY, BOARD, COMMISSION OR COMMITTEE IS REQUESTED TO CONTACT THE CITY CLERK'S OFFICE AT 853-2541, OR ACCESS THE CITY'S HOMEPAGE AT [WWW.ROANOKEVA.GOV](http://WWW.ROANOKEVA.GOV), TO OBTAIN AN APPLICATION.

## **2. PRESENTATIONS AND ACKNOWLEDGEMENTS:**

Presentation of a Certificate of Recognition to Branch Highways, Inc., for environmental protection through use of best management practices for Erosion and Sediment Control.

### 3. CONSENT AGENDA

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED TO BE ROUTINE BY THE MEMBERS OF CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF DISCUSSION IS DESIRED, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED SEPARATELY.

- C-1 Minutes of a meeting of the Greater Roanoke Transit Company Audit Committee held on Monday, December 19, 2005.

P 11

RECOMMENDED ACTION: Receive and file.

- C-2 A communication from the City Manager requesting that Council schedule a public hearing for Monday, May 15, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a request of Commonwealth Coach and Trolley Museum, Inc., a non-profit organization, for exemption from taxation of certain personal property in the City of Roanoke.

P 14

RECOMMENDED ACTION: Concur in the request.

- C-3 A communication from the City Manager requesting that Council schedule a public hearing for Monday, May 15, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, on a request of Norfolk and Western Historical Society, Inc., for tax exempt status of certain real property located at 2101 Salem Avenue, S. W.

P 15

RECOMMENDED ACTION: Concur in the request.

- C-4 A communication from the City Manager requesting that Council schedule a public hearing for Monday, May 15, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, with regard to the purchase of three City-owned parcels of land located adjacent to 119 Wells Avenue, N. W., by the Jacquot Corporation.

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RECOMMENDED ACTION: Concur in the request.

- C-5            A communication from the City Manager requesting that Council schedule a public hearing for Monday, June 19, 2006, at 7:00 p.m., or as soon thereafter as the matter may be heard, with regard to the leasing of air rights located above the rights-of-way for Norfolk Avenue, Williamson Road, and Salem Avenue, S. E., identified as Official Tax Nos. 4010205 and 4010210, to the Art Museum of Western Virginia for a 60 year period.

P 18

RECOMMENDED ACTION:        Concur in the request.

- C-6            Qualification of James Settle as a member of the Parks and Recreation Advisory Board, for a term ending March 31, 2009.

RECOMMENDED ACTION:        Receive and file.

## **REGULAR AGENDA**

### **4. PUBLIC HEARINGS:**

- a.            Citizen comments with regard to appointment of three Trustees to the Roanoke City School Board for three-year terms of office, commencing July 1, 2006 and ending June 30, 2009. Applications were submitted by James P. Beatty, Jason E. Bingham, Caren D. Boisseau, Jay Foster, Mae G. Huff, Randy L. Leftwich, Mark S. Lucas and Todd A. Putney.

### **5. PETITIONS AND COMMUNICATIONS: NONE.**

### **6. REPORTS OF OFFICERS:**

- a.            CITY MANAGER:

BRIEFINGS: NONE.

ITEMS RECOMMENDED FOR ACTION:

1.            Acceptance of an additional allocation of State Homeland Security Program grant funds from the Virginia Department of Emergency Management, in the amount of \$53,054.00; and appropriation of funds.

P 20;  
B/O 22;  
R 23

2. Authorization to renew the agreement between the City of Roanoke and the Williamson Road Area Business Association, Inc. (WRABA) for continued administration of the Special Service District, effective July 1, 2006.

P 25; R 34
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b. DIRECTOR OF FINANCE:

1. Financial report for the month of March, 2006.

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**7. REPORTS OF COMMITTEES: NONE.**

**8. UNFINISHED BUSINESS: NONE.**

**9. INTRODUCTION AND CONSIDERATION OF ORDINANCES AND RESOLUTIONS: NONE.**

**10. MOTIONS AND MISCELLANEOUS BUSINESS:**

- a. Inquiries and/or comments by the Mayor and Members of City Council.
- b. Vacancies on certain authorities, boards, commissions and committees appointed by Council.

**11. HEARING OF CITIZENS UPON PUBLIC MATTERS:**

CITY COUNCIL SETS THIS TIME AS A PRIORITY FOR CITIZENS TO BE HEARD. MATTERS REQUIRING REFERRAL TO THE CITY MANAGER WILL BE REFERRED IMMEDIATELY FOR RESPONSE, RECOMMENDATION OR REPORT TO COUNCIL.

**12. CITY MANAGER COMMENTS:**

CERTIFICATION OF CLOSED SESSION.

THE COUNCIL MEETING WILL BE DECLARED IN RECESS UNTIL THURSDAY, MAY 4, 2006, AT 8:30 A. M., IN ROOM 159, NOEL C. TAYLOR MUNICIPAL BUILDING, AT WHICH TIME THE COUNCIL WILL CONVENE IN FISCAL YEAR 2006-2007 BUDGET STUDY.



**C. NELSON HARRIS**  
Mayor

**CITY OF ROANOKE**  
**OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452  
ROANOKE, VIRGINIA 24011-1594  
TELEPHONE: (540) 853-2444  
FAX: (540) 853-1145

May 1, 2006

The Honorable Vice-Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Members of Council:

This is to request a Closed Meeting to discuss vacancies on certain authorities, boards, commissions and committees appointed by Council, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink that reads "C. Nelson Harris". The signature is written in a cursive, flowing style.

C. Nelson Harris  
Mayor

CNH:snh





**C. NELSON HARRIS**  
Mayor

**CITY OF ROANOKE**  
**OFFICE OF THE MAYOR**

215 CHURCH AVENUE, S.W., ROOM 452  
ROANOKE, VIRGINIA 24011-1594  
TELEPHONE: (540) 853-2444  
FAX: (540) 853-1145

May 1, 2006

The Honorable Vice-Mayor and Members  
of the Roanoke City Council  
Roanoke, Virginia

Dear Vice-Mayor Fitzpatrick and Members of Council:

This is to request that Council meet in Closed Meeting to interview four applicants for vacancies on the Roanoke City School Board, pursuant to Section 2.2-3711 (A)(1), Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink that reads "C. Nelson Harris". The signature is written in a cursive, flowing style.

C. Nelson Harris  
Mayor

CNH:snh



# CITY OF ROANOKE

## OFFICE OF THE CITY MANAGER

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591

Telephone: (540) 853-2333  
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City Web: [www.roanokeva.gov](http://www.roanokeva.gov)

May 1, 2006

The Honorable Mayor and Members  
of City Council  
Roanoke, Virginia

Subject: Request for closed meeting

Dear Mayor Harris and Council Members:

This is to request that City Council convene a closed meeting to discuss the disposition of publicly-owned property, where discussion in open meeting would adversely affect the bargaining position or negotiating strategy of the public body, pursuant to §2.2-3711.A.3, Code of Virginia (1950), as amended.

Sincerely,

A handwritten signature in black ink, reading "Darlene L. Burcham". The signature is fluid and cursive, with the first name "Darlene" being more prominent.

Darlene L. Burcham  
City Manager

DLB/lc

c: William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Mary F. Parker, City Clerk

# MINUTES OF GREATER ROANOKE TRANSIT COMPANY AUDIT COMMITTEE

December 19, 2005

## 1. CALL TO ORDER:

The meeting of the Greater Roanoke Transit Company Audit Committee was called to order at 1:03 p.m. on Monday, December 19, 2005, with Chair, Dr. M. Rupert Cutler, presiding.

- The roll was called by Mrs. England

### Audit Committee

**Members Present:** Dr. M. Rupert Cutler, Chair  
Mayor C. Nelson Harris  
Vice-Mayor Beverly T. Fitzpatrick, Jr.  
Sherman P. Lea (late)  
Brenda L. McDaniel  
Brian J. Wishneff (late)

### Audit Committee

**Member Absent:** Alfred T. Dowe, Jr.

### Others Present:

Drew Harmon, Municipal Auditor  
Darlene L. Burcham, City Manager  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Ann Shawver, Deputy Director of Finance  
Dawn Hope, Manager of Accounting Services  
Rolanda B. Russell, Asst. City Manager for Community Development  
James Grigsby, Acting Asst. City Manager for Operations  
David Morgan, General Manager, GRTC  
R. Timothy Conner, Partner, KPMG LLP  
Peter J. Ragone, II, Senior Manager, KPMG LLP  
Doris England, Administrative Assistant

## 2. EXTERNAL AUDIT REPORTS:

### KPMG Audit Reports:

- A. GRTC - Transit Operations Financial Statements - June 30, 2005 and 2004
- B. GRTC - Report to the Board of Directors - Year Ended June 30, 2005
- C. Southwestern Virginia Transit Management Company, Inc. Retirement Plan and Trust Financial Statements - December 31, 2004 and 2003
- D. Southwestern Virginia Transit Management Company, Inc. Retirement Plan and Trust Report to the Board of Trustees - Year ended December 31, 2004

Dr. Cutler ordered that items A through D be received and filed. There were no objections to the order. The chair recognized Mr. Harmon for comments. Mr. Harmon explained the purpose of this meeting was to give the Audit Committee members an opportunity to ask questions regarding the financial audits of GRTC being presented. He noted that David Morgan, Manager of GRTC, was present as well as representatives of the independent auditing firm KPMG. Mr. Conner is Partner with the local office of KPMG, and Mr. Ragone is Senior Manager.

Mr. Harmon introduced Mr. Conner for comments. Mr. Conner reviewed the *Basic Financial Statements and the Report to the Board of Directors*. He stated there was one uncorrected misstatement, determined by management to be immaterial, regarding the accrual for compensated absences, or vacation accrual, which was not recorded. Mr. Conner said this is a continual item, which has occurred year after year. This balance could represent a liability in the accrual account that is understated, but has minimal effect on changes of net assets for the year. Chairman Cutler asked if GRTC should change its procedures in this area. Mr. Conner replied that any time KPMG auditors identify an error, they suggest that it be corrected. However, if it is not material, it is the prerogative of management to make that change.

Chairman Cutler asked Mr. Morgan if he would be interested in eliminating this misstatement item in the future. Mr. Morgan explained the bargaining agreement allows a certain percentage of paid days off to be carried over to the next year. He stated it had not been an issue thus far, but GRTC would try to address the matter if the committee recommended doing so. Mr. Fitzpatrick suggested this issue be brought up at a later time after a bargaining agreement has been reached. Mr. Morgan suggested if that is done to spread it out over several years to lessen the impact on any one year. Dr. Cutler asked Mr. Conner for his comments, and he stated that spreading this liability out would probably not be in accordance with generally accepted accounting principles, but he would be happy to pursue alternatives. Chairman Cutler said perhaps this issue should be set aside for now.

Mr. Morgan stated the financial stability of the organization is very strong at this time.

Mr. Fitzpatrick asked Mr. Morgan for a report on the Smart Way bus and number of passengers per day. Mr. Morgan stated the budgetary goal was to have 130 passengers per day. That number was up to 150 in October 2005, but is now back in the 130 range, which is still on target.

Ms. McDaniel noted the operating expenses of GRTC increased by more than *one million dollars* in 2005 over fiscal year 2003 and asked if that was normal. Mr. Morgan replied that two issues had driven that increase. The operating budget was increased by one hundred percent over last year and still was not enough. Mr. Morgan also stated the paratransit services required under the

Americans with Disabilities Act (ADA) for handicapped and disabled persons had increased expenses. The ages of those in the community had increased and thus services had also increased – 17 to 18 percent over last year alone.

Mr. Fitzpatrick stated that Mr. Lea has been serving on the Transportation Committee appointed by the Governor, and there is a significant opportunity for the city to obtain additional transit funds if the recommendations are approved by the General Assembly. Mr. Lea confirmed this and stated the amount being pursued is about four million dollars. Mr. Morgan said he understood these funds would be distributed as a one-time use for capital projects, and Mr. Lea said that was correct. Mr. Morgan noted that would not offset the operational expenses of GRTC. Ms. Burcham stated she understood the funds would be used for an addition to the Campbell Court garage and for bus shelters.

Mr. Harmon asked Mr. Morgan to address the increase in parts inventory. Mr. Morgan stated that grants have allowed GRTC to accumulate a large parts inventory, which includes spare engines and spare transmissions. This means a bus will be down for repairs for only a day or two instead of weeks. Mr. Morgan stated the cost to GRTC is minimal, and having the inventory on hand helps to offset operating costs.

Chairman Cutler asked Mr. Morgan if the year ended in the black. Mr. Morgan replied that the 2005 fiscal year ended \$31,000 in the red.

### **3. UNFINISHED BUSINESS:**

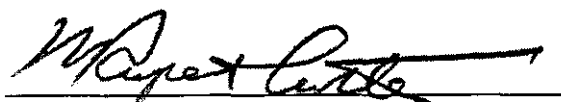
There was no unfinished business to come before the Committee.

### **4. NEW BUSINESS:**

There was no new business to come before the Committee.

### **5. ADJOURNMENT:**

There being no further business, the meeting was adjourned at 1:24 p.m.



M. Rupert Cutler, Chair



# CITY OF ROANOKE

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May 1, 2006

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Tax Exempt Request from  
Commonwealth Coach and  
Trolley Museum, Inc.

Pursuant to the requirements of the Virginia Code, the City of Roanoke is required to hold a public hearing regarding a request from the Commonwealth Coach and Trolley Museum Inc., a non-profit organization, for tax exemption of certain personal property in the City. This is to request that the public hearing be held on Monday, May 15, 2006, 7:00 p.m., on the above matter. A full report will be included in the May 15, 2006 agenda material for your consideration

Respectfully submitted,

A handwritten signature in black ink, reading "Darlene Burcham".

Darlene L. Burcham  
City Manager

DLB:vst

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Sherman M. Stovall, Director of Management and Budget

CM06-00068



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May 1, 2006


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Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: Tax Exempt Request from  
Norfolk and Western Historical  
Society, Inc.

Pursuant to the requirements of the Virginia Code, the City of Roanoke is required to hold a public hearing regarding a request from the Norfolk and Western Historical Society, Inc., a *non-profit organization*, for tax exemption of certain real property in the City. This is to request that the public hearing be held on Monday, May 15, 2006, 7:00 p.m., on the above matter. A full report will be included in the May 15, 2006 agenda material for your consideration.

Respectfully submitted,

  
Darlene L. Burcham  
City Manager

DLB:vst

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Sherman M. Stovall, Director of Management and Budget

CM06-00069



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May 1, 2006

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Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of Council:

Subject: Request to Schedule a Public  
Hearing

### Background:

The Jacquot Corporation, located at 119 Wells Avenue, N.W., has requested to purchase the three (3) City owned parcels adjacent to its property (tax map numbers 2012715, 2012716 and 2012717) at the assessed value. The restrictions on the property are based on being zoned residential. A public hearing is required to consider the sale of these properties.

### Recommended Action:

Authorize the scheduling of a public hearing to consider the sale of the above properties for May 15, 2006.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Darlene Burcham", is written over a faint, larger signature.

Darlene L. Burcham  
City Manager

DLB:lpp



c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance

CM06-00075



## CITY OF ROANOKE OFFICE OF THE CITY MANAGER

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Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of Council:

Subject: Request to Schedule a Public  
Hearing

### Background:

The Art Museum of Western Virginia has requested an air rights lease for space located above the rights-of-way for Norfolk Avenue, S.E., Williamson Road, S.E. and Salem Avenue, S.E (tax map numbers 4010205 and 4010210). The air rights lease is for overhangs of the Art Museum Building. The lease term requested is for a sixty-year period. A public hearing is required to consider this lease term. Because of the length of the lease term, the Code of Virginia further requires that the proposed lease be advertised for bidding by the public before the lease is authorized.

### Recommended Action:

Authorize the scheduling and advertising for bids of this matter for a public hearing and opening of bids on June 19, 2006.

Respectfully submitted,

A handwritten signature in cursive script, reading "Darlene L. Burcham".

Darlene L. Burcham  
City Manager

DLB:lpp

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance

CM06-00070



## **CITY OF ROANOKE OFFICE OF THE CITY MANAGER**

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May 1, 2006

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T Fitzpatrick, Jr., Vice Mayor  
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Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff Council Member

Dear Mayor Harris and Members of City Council:

Subject: State Homeland Security Program  
Additional Funding Allocation

### **Background:**

The Virginia Department of Emergency Management has announced an additional allocation for the 2005 U.S. Department of Homeland Security (DHS), State Homeland Security Program Grant. This grant is designed to provide equipment, training, planning and exercises for first responders to develop better preparedness to prevent, respond and recover from potential acts of terrorism.

The City of Roanoke has been allocated a total of \$53,054 in additional funding under this grant, which will be placed in the City's FY06 accounts noted below. Funding was based on a regional allocation of \$402,762 divided into jurisdictions on a per capita basis. Funding will be made available upon review of the budget detail listing and approval by the Virginia Department of Emergency Management and the DHS.

### **Considerations:**

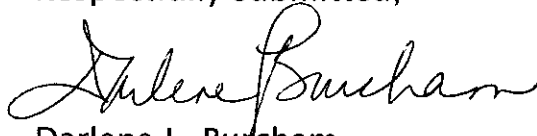
This funding, which requires no local match, must be used according to the requirements specified by the Department of Homeland Security. The 2005 grant allows the expenditures in four areas of need in First Responder Preparedness to include equipment acquisition, training, planning, and exercise.

Recommended Action:

Authorize the City Manager and the City Clerk to execute and attest, respectively, on behalf of the City of Roanoke, any documentation required in connection with obtaining and accepting the above allocation in the amount indicated and to furnish such additional information and take such additional action as may be needed to implement and administer such funds and agreements, such documents to be approved as to form by the City Attorney.

Adopt the accompanying budget ordinance to increase the revenue estimate in account 035-520-3527-3528, FY06 State Homeland Security Grant in the amount of \$53054 and appropriate funding of the same amount to FY06 State Homeland Security Grant (035-520-3527-3030).

Respectfully submitted,



Darlene L. Burcham  
City Manager

DLB:mjg

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
James Grigsby, Acting Asst. City Manager for Operations  
Paul Truntich, Administrator, Environmental and Emergency Management

CM06-0066

## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

AN ORDINANCE to appropriate additional funding from the Commonwealth for the State Homeland Security Grant, amending and reordaining certain sections of the 2005-2006 Grant Fund Appropriations, and dispensing with the second reading by title of this ordinance.

BE IT ORDAINED by the Council of the City of Roanoke that the following sections of the 2005-2006 Grant Fund Appropriations be, and the same are hereby, amended and reordained to read and provide as follows:

## Appropriations

Supplies - Environmental & Emergency Mgmt	035-520-3527-3030	\$ 53,054
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## Revenues

State Homeland Security FY06	035-520-3527-3528	53,054
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Pursuant to the provisions of Section 12 of the City Charter, the second reading of this ordinance by title is hereby dispensed with.

ATTEST:

City Clerk.

## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing acceptance of an additional allocation of a 2005 U.S. Department of Homeland Security Grant from the Virginia Department of Emergency Management to obtain federal funds under the State Homeland Security Grant Program administered by the U.S. Department of Homeland Security; and authorizing the execution of any required documentation on behalf of the City.

BE IT RESOLVED by the Council of the City of Roanoke as follows:

1. The City of Roanoke, a public entity established under the laws of the Commonwealth of Virginia, does hereby authorize its City Manager to execute an application and file it in the appropriate state office for the purpose of obtaining certain federal financial assistance from the Virginia Department of Emergency Management for an additional allocation of a 2005 State Homeland Security Grant, such grant being more particularly described in the letter of the City Manager to this Council dated May 1, 2006, upon all the terms, provisions and conditions relating to such application.

2. Following application and any award of the grant, the City Manager is authorized to accept the grant from the Virginia Department of Emergency Management in an amount up to \$53,054.00, upon all the terms, provisions and conditions relating to the receipt of such funds.

3. The City Manager and the City Clerk are hereby authorized to execute and attest, respectively, the grant application, the grant agreement, and any other necessary documents and to provide all documents or information to the appropriate agencies with

regard to all matters pertaining to such federal financial assistance and any and all information pertaining to this grant as may be requested. All such documents to be approved as to form by the City Attorney.

ATTEST:

City Clerk





## **CITY OF ROANOKE OFFICE OF THE CITY MANAGER**

Noel C. Taylor Municipal Building  
215 Church Avenue, S.W., Room 364  
Roanoke, Virginia 24011-1591

Telephone: (540) 853-2333  
Fax: (540) 853-1138  
City Web: [www.roanokeva.gov](http://www.roanokeva.gov)

**May 1, 2006**

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

**Subject: Renewal of Agreement with  
Williamson Road Area Business  
Association, Inc.**

### **Background:**

In May 1993, City Council adopted Ordinance No. 31472-052493, which created the Williamson Road Area Service District, and authorized the execution of a services agreement between the City of Roanoke and the Williamson Road Area Business Association, Inc. (WRABA). On May 20, 1996, the initial agreement was renewed authorizing continued administration of the agreement by WRABA for a one year term, with nine one year extensions thereafter, subject to termination with or without cause during each period of time. The current agreement expires on June 30, 2006.

At this time, the WRABA is requesting that City Council authorize the renewal of the agreement between the City and the WRABA for continued administration of the Special Service District. The WRABA is requesting that the renewed agreement be made at the same tax imposed rate (\$.10 per \$100 valuation of real estate) and district boundaries (between Orange Avenue and City Limits North on Williamson Road) and for a similar length of time that was agreeable with City Council on May 20, 1996. The WRABA is also requesting that the two percent administrative fee charged annually by the City be removed from the agreement.

Considerations:

The projected revenue from Special Service District tax funds is \$82,000 for Fiscal Year 2006-2007. Based upon this estimate, the annual administrative fee of these funds will be \$1,640 for Fiscal Year 2006-2007.

The WRABA continues to pursue endeavors that improve economic vitality and enhance the quality of life of the Williamson Road corridor. The Association supported the City's efforts on changes to the enterprise zone and has worked collaboratively with the police department through the business watch groups and seminar attendances. The WRABA's achievements over the last ten years illustrate its commitments to the areas of economic development, City beautification, strategic planning, and public safety. The two percent administrative fee charged annually by the City was deleted from the contract with Downtown Roanoke, Inc. for the Downtown Service District; therefore, it should be removed from the agreement with the WRABA.

Recommended Action:

Authorize the City Manager to execute a renewal agreement between the City of Roanoke and the Williamson Road Area Business Association, Inc. (WRABA) effective July 1, 2006, for an initial term of one year, subject to nine additional one year terms and subject to termination with or without cause during each term for continued administration of the Special Service District. The agreement shall delete the two percent administrative fee previously imposed. The agreement shall be approved as to form by the City Attorney.

Respectfully submitted,



Darlene L. Burcham  
City Manager

DLB:fg

Attachments

c: Mary F. Parker, City Clerk  
William M. Hackworth, City Attorney  
Jesse A. Hall, Director of Finance  
Sherman M. Stovall, Director of Management & Budget  
Greg Apostolou, WRABA President

CM06-0074



## **Williamson Road Area Business Association**

---

P.O. Box 5892 ✧ 4804 Williamson Road, NW ✧ Roanoke, VA 24012-0892

March 17, 2006

Mayor Harris  
Members of Roanoke City Council  
Darlene Burcham, Roanoke City Manager

### **RE: RENEWAL OF WRABA'S SERVICE DISTRICT TAX**

On behalf of the Williamson Road Area Business Association (WRABA) Board and our Members, we wish to offer our thanks. WRABA is very appreciative for the assistance you and the City of Roanoke have given us with past projects.

In May, 1993, Council of the City of Roanoke adopted Ordinance No. 31472-052493 providing for the creation of a Williamson Road Area Service District and authorized the execution of the initial services agreement between the City of Roanoke and WRABA. The original agreement was renewed in 1994, and again in 1996 for an initial one year term with nine one year extensions. The current agreement terminates on June 30, 2006. Our association is asking City Council to renew the operational agreement between the City and WRABA for the continued administration of the Special Service District.

We look to you for your continuing support by renewing our Williamson Road Area Service District Services Agreement at the same tax imposed rate (\$.10 per \$100 valuation of real estate) and district boundaries (between Orange Avenue and City Limits North on Williamson Road), and for a similar length of time that was agreeable with the City Council in 1996.

This reauthorization will allow us to continue our commitment and pursuit for betterment of the Williamson Road corridor. We request the two percent administrative fee charged by the City annually be removed from the agreement. This is the only amendment we request to the drafting and adoption of the new agreement.

For your review, please find attached our Work Plan and Budget for fiscal year 2006/2007. On a yearly basis, this plan and budget are submitted to our City Manager for review and approval. Included you will also find our certificate of insurance.

FAX (540) 362-5789 ✧ EMAIL [wraba@roava.net](mailto:wraba@roava.net) ✧ WEB [www.wraba.org](http://www.wraba.org) ✧ BUS (540) 362-3293

This current work plan highlights some of our achievements and illustrates our commitments to the following areas: Strategic Plan, Public Safety, Economic Development including Advertising and Promotion, Image and Appearance, Membership Retention, and Recruitment and Development.

Our City Liaison, Brian Townsend serves on our Board and assists us with current matters soliciting our involvement. Recently, we worked closely with the adoption of our new zoning ordinance and the neighborhood plan. We have promoted unity with City efforts on the enterprise zone and police department's business watch and seminars.

Our action non-profit association was formed to improve the community in which we live and work. As a group of business leaders, we have combined our experience and talents to be *partners for progress* which is our slogan. We work closely with the Williamson Road Action Forum and Airlee Court Neighborhood, and the presidents of these neighborhood groups serve on our Board.

Some of WRABA's successes/achievements over the last ten years are as follows:

1. WRABA was presented an award from Southwest Regional Crime Prevention Association for outstanding efforts in the prevention of crime for the addition of the Police Sub-Station on Williamson Road.
2. Star City Motor Madness has made a positive impact on increasing sales and visibility to businesses along Williamson Road. WRABA was a key to its origination and continues to actively support and sponsor this family fun event. This much anticipated annual July nostalgia draws many onlookers and participants bringing back fond memories of the cruising days of the past.
3. Copies of our quarterly publication, *Main Street News*, and our business directory are included in your package. These are distributed to businesses and residents in the immediate area. We also use our Billboard near the corner of Orange Avenue and Williamson Road to welcome passers-by and share information. WRABA's WVTF Public Radio ad promotes the corridor for its services and offers a professional and friendly atmosphere.
4. Landscaping and beautification are key at Breckinridge Middle School. We look to make further improvements at the Gateway at Orange and Andrews Park at Crossroads. Our trash receptacles along the way also show our care and commitment to image and appearance.
5. Our executive director promotes unity with personal visits and assists visitors using the WRABA resource center in telecommunication, copying, and computing. Many daily calls are received from businesses and residents which are handled in a helpful and cheerful manner.

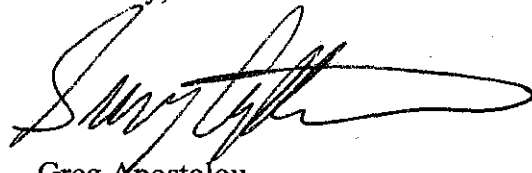
Acting as a conduit between the community and our governing bodies, our goals and accomplishments have been to grow together to improve economic vitality, solve problems, create a forum to discuss concerns and programs, educate, pursue specific projects, and enhance quality of life.

WRABA meets on the third Tuesday of each month for lunch at an area restaurant. Featured speakers address information of concern and interest to our members.

We have many exciting plans for the future. The following are just a few of them: under grounding of utilities, identifying block numbers recognizing key intersections along Williamson Road, improving bus stop facilities, landscaping beautification, participation with community projects, offering educational guest speaking topics at our monthly luncheons, and to continue to serve as an effective innovative force for improvement to our main street, Williamson Road.

We thank you in advance for your approval. Significant accomplishments have been realized due to the leadership of WRABA.

Sincerely,

A handwritten signature in black ink, appearing to read 'Greg Apostolou', with a large, sweeping horizontal stroke at the end.

Greg Apostolou  
WRABA President

GA/lbp

Cc: WRABA Board

J.P.T.  
IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA,

The 20th day of May, 1996.

No. 32944-052096.

AN ORDINANCE authorizing the continuation of the additional tax on real property and improvements located in the Williamson Road Area Service District as defined by section 32-103.2 of the Code of the City of Roanoke (1979), as amended, and further authorizing a certain agreement to be entered into with the Williamson Road Area Business Association, Inc. (WRABA) for an initial term of one year commencing July 1, 1996, and for nine successive one year terms, to provide that WRABA shall act on behalf of the City to foster economic advancement and development of the Williamson Road Area Service District previously created by City Council; and providing for an emergency.

BE IT ORDAINED by the Council of the City of Roanoke as follows:

1. That the Council of the City of Roanoke, having determined that the additional tax imposed by section 32-103.1 of the Code of the City of Roanoke (1979), as amended, (City Code) on real property and improvements located in the Williamson Road Area Service District is helping with the revitalization and development of the Williamson Road Area Service District, hereby continues the said tax set forth in section 32-103.1 at the same rate of ten cents (\$.10) for every one hundred dollars (\$100.00) of assessed value of real property and improvements located in the Williamson Road Area Service District as defined by section 32-103.2 together with the valuation provisions of that section and the other provisions of Division 7, Williamson Road Area Service District, Article II, Real Estate Taxes Generally, Chapter 32, Taxation, City Code, as more

particularly set forth in the City Manager's report to this Council dated May 20, 1996.

2. The City Manager or the Assistant City Manager is hereby authorized to execute and the City Clerk is authorized to attest, respectively, a written agreement between the City and WRABA for an initial term of one year commencing July 1, 1996, which shall be automatically extended annually for nine additional fiscal years, subject to termination, with or without cause, during each such period of time; providing for WRABA's serving as an independent contractor of the City for the purpose of undertaking certain developmental and or governmental activities as may be agreed upon by this Council and as allowed by section 15.1-18.2 of the Code of Virginia (1950), as amended, in the Williamson Road Area Service District heretofore created by City Council; providing that WRABA shall undertake such activities with tax revenues generated from the Williamson Road Area Service District pursuant to section 32-103.1, City Code; providing for approval of the work program and budget of WRABA by the City Manager each year not later than June 1, 1996, of the initial year and not later than April 1, of any successive year; providing for disbursements by the City to WRABA of an amount up to the actual tax receipts received by the City pursuant to section 32-103.1, City Code less an administrative fee to cover the City's direct cost incurred in collecting and administering such receipts; and providing for the City Manager to designate one representative to be an ex officio member of the Board of Directors of WRABA, this Council hereby authorizing the City Manager to appoint such ex officio member; all as more specifically provided in the report of the City Manager to this Council dated May 20, 1996.

3. The term of the City's agreement with WRABA shall be automatically extended on each July 1, commencing July 1, 1997, for nine successive one year terms with the agreement expiring on June 30, 2006, unless either party has earlier given ninety days written notice of termination prior to the expiration of any one year term pursuant to the appropriate section of the agreement or the

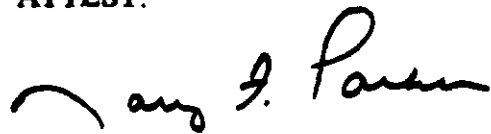


City has earlier chosen to terminate the agreement for cause as provided for in the agreement.

4. WRABA shall conduct all its activities in accordance with sections 32-103 through 32-103.4, City Code and sections 15.1-18.2 and 15.1-18.3, Code of Virginia (1950), as amended. The agreement to be executed by the City Manager or the Assistant City Manager shall be in a form approved by the City Attorney.

5. In order to provide for the usual daily operation of the municipal government, an emergency is deemed to exist, and this ordinance shall be in full force and effect upon its passage.

ATTEST:

A handwritten signature in black ink, appearing to read "Mary J. Parn". The signature is written in a cursive style with a large, looping initial "M".

City Clerk.

## IN THE COUNCIL OF THE CITY OF ROANOKE, VIRGINIA

A RESOLUTION authorizing the City Manager to execute an agreement with the Williamson Road Area Business Association, Inc. ("WRABA"), for continued administration of the Williamson Road Special Service District, upon certain terms and conditions.

BE IT RESOLVED by Council for the City of Roanoke that the City Manager is hereby authorized to execute an agreement with the Williamson Road Area Business Association, Inc. ("WRABA"), upon form approved by the City Attorney, for continued administration of the Williamson Road Special Service District. The agreement shall be made at the same tax imposed rate as the current agreement (\$.10 per \$100.00 valuation of real estate) for an initial term of one year, subject to nine additional one year extensions thereafter, commencing July 1, 2006, and subject to other terms and conditions set forth in the City Manager's letter to Council dated May 1, 2006.

ATTEST:

City Clerk.



## **CITY OF ROANOKE DEPARTMENT OF FINANCE**

215 Church Avenue, S.W., Room 461

P.O. Box 1220

Roanoke, Virginia 24006-1220

Telephone: (540) 853-2821

Fax: (540) 853-6142

**JESSE A. HALL**

**Director of Finance**

email: jesse\_hall@ci.roanoke.va.us

**ANN H. SHAWVER**

**Deputy Director**

email: ann\_shawver@ci.roanoke.va.us

May 1, 2006

Honorable C. Nelson Harris, Mayor  
Honorable Beverly T. Fitzpatrick, Jr., Vice Mayor  
Honorable M. Rupert Cutler, Council Member  
Honorable Alfred T. Dowe, Jr., Council Member  
Honorable Sherman P. Lea, Council Member  
Honorable Brenda L. McDaniel, Council Member  
Honorable Brian J. Wishneff, Council Member

Dear Mayor Harris and Members of City Council:

Subject: March Financial Report

The attached narrative and financial statements cover the financial activity for the first nine months of fiscal year 2006. Although this report covers three quarters of the fiscal year, our second largest tax, Personal Property, which provides approximately 10% of total General Fund revenues, is due May 31. The performance of this tax significantly affects our overall revenue performance for the year. Preliminary analysis of data with the Commissioner of the Revenue's office indicates that we should have modest growth in Personal Property tax revenues. Growth in real estate and related taxes is somewhat old news. Although we have had higher than normal growth in this tax base for several years, the housing market appears to be cooling somewhat. I anticipate growth in Roanoke's real estate will begin to look more normal over the upcoming couple of years and revert to the long term growth trend of 2% to 4% annually, versus the growth experienced in the past few years of 6% to 8%.

The local economy shows positive trends based on several indicators. Unemployment in the City, through February 2006, was 2.9% versus 3.3% statewide and 5.1% nationally, certainly a positive sign for our local economy. Our local business taxes such as sales, business license, and tourist/entertainment taxes demonstrate growth rates from a few percentage points to double digit growth for room tax.

The most worrisome current trend is that of rising fuel and construction costs. It is commonplace to read or experience construction bids on commercial or public projects coming in significantly over estimates. The cost of fuel is related to the manufacture or delivery of most goods or services. Hopefully, increasing costs in both of these areas will stabilize or somewhat decline before they cause an overall slowdown of the local and national economy.

The adopted budget for the fiscal year 2006 totaled \$223.8 million representing a 5.7% increase over the previous year's adopted budget. The following narrative provides commentary on the significant events of this period.

### Revenues

Revenues through March 2006 increased 6.7% compared to the prior fiscal year. Approximately 1% of this growth is due to the increase in the Prepared Food Tax rate. Variances from the prior year are addressed as follows:

General Property Taxes increased 6.5%, led by growth in the real estate tax. The first installment of the tax was due October 5<sup>th</sup> and the second installment was due on April 5<sup>th</sup>. Real estate tax revenue has increased 6.8% as of March 31<sup>st</sup> while growth of more than 9% is anticipated as a result of growth in reassessments and new construction for the year. Timing differences in the collection of the April 5<sup>th</sup> installment cause year-to-date revenue to lag the anticipated annual growth. Personal property taxes decreased through March; however, the majority of collections occur in the spring. Personal property tax bills were mailed on April 17<sup>th</sup>, and the tax due date is May 31<sup>st</sup>. As mentioned previously, we anticipate modest growth in this major revenue source.

Other Local Taxes increased 7.2% through March. The Prepared Food and Beverage tax rate increased from 4% to 5% effective July 1, 2005. Through March, this rate increase has provided approximately \$1.3 million in additional revenue and is expected to provide total growth of \$2 million this fiscal year. Exclusive of the rate increase, Prepared Food and Beverage tax increased 6.1%, excellent growth in this important local tax. Sales tax collections increased 4.8% compared to the prior year. The Business, Professional and Occupational License tax (BPOL) was due March 1, 2006. The revenue from this tax has increased 5% from the prior year and exceeds the revenue estimate. Also indicative of a positive trend in our economy is 11.7% growth in the Transient Room Tax, which is influenced by positive performance at local hotels in terms of both room rates and occupancy levels. This revenue has also benefited from the results of ongoing tax audits.

Revenue from the Use of Money and Property increased significantly over the prior year as a result of interest income on the Budget Stabilization Reserve. The reserve was established in late FY05 by transfer of funds from the Debt Service Fund. An increase in rental income from the Commonwealth Building also contributed to the variance.

Grants-in-Aid Commonwealth increased 8.3% due in part to an earlier receipt of \$2.5 million in quarterly street maintenance funding in the third quarter of the current fiscal year than in the prior year. Higher AFDC Foster Care and Employment Services revenues also contributed to the variance. These social services revenues are directly related to an

increase in reimbursable expenditures related to adoption and employment services. Revenues provided by the Commonwealth of Virginia Compensation Board also grew due to an increase in the percentage of salary expenditures eligible for reimbursement.

Miscellaneous Revenue decreased 10.7% due in part to the adoption of the Economic and Community Development Reserve Policy during the latter part of Fiscal Year 2005. This policy accounts for revenue from small property sales in the Capital Projects Fund where the reserve is maintained rather than the General Fund. A timing difference in the collection of the Roanoke Redevelopment and Housing Authority's payments in lieu of taxes also contributed to the decline.

### Expenditures

General Fund expenditures, as a whole, increased 5.8%. All departments are affected by the 3% average pay raise granted to City employees beginning July 1, 2005. Fire/EMS and Sheriff/Jail employees also received an additional 4% raise effective January 1, 2006. A change in the billing methodology of the Fleet and Department of Technology (DoT) funds also affects user departments. Effective with FY06, Fleet and DOT began billing user departments for capital outlay rather than a Nondepartmental lump sum transfer as in prior years. This causes a decline in the Nondepartmental category and an offsetting increase in numerous other categories throughout FY06. Other variances between FY05 and FY06 are addressed as follows:

General Government expenditures grew 8.0% due to the aforementioned increases in the personnel costs and internal service charges. Additionally, City expenditures for Cable Television Educational Access (RVTv) are now recorded as a function of the Office of Communications. In prior years, this expenditure was accounted for under Community Development.

Public Safety expenditures are 7.7% higher in the current year due to the aforementioned increase in salaries. Additionally, the Jail has experienced an increase in the cost of prison health care services, and capital maintenance and equipment replacement spending in the Police Department is higher in the current year.

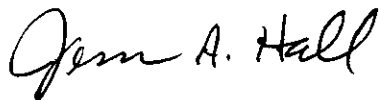
Parks, Recreation and Cultural expenditures increased 16.5% in part due to the reclassification of Event Zone, Virginia Amateur Sports, and Downtown Roanoke, Inc. expenditures from Community Development to Parks and Recreation Administration. An increase in special project expenditures for Youth Services contributed to the variance, as well as higher personnel costs for the Libraries due to the reclassification of several existing positions and the addition of new positions.

Honorable Mayor and Members of Council  
May 1, 2006  
Page 4

Transfer to Debt Service Fund expenditures increased 13.4% primarily as a result of debt service on the 2004B issue which began in July 2006.

Nondepartmental expenditures declined 14.8% due to a decrease in the amount of undesignated fund balance transferred to the Capital Projects Fund. A decrease in the transfer to the Risk Management Fund also contributed to the decline. This decrease occurred due to a lower required funding allocation for the City's reserve for uninsured claims in the current year compared to the prior year.

Sincerely,



Jesse A. Hall  
Director of Finance

JAH:DLH:ca

Attachments

c: Darlene L. Burcham, City Manager  
William M. Hackworth, City Attorney  
Mary F. Parker, City Clerk  
Rolanda B. Russell, Assistant City Manager  
James Grigsby, Acting Assistant City Manager  
Sherman M. Stovall, Director of Management and Budget

**CITY OF ROANOKE, VIRGINIA  
SUMMARY OF CITY MANAGER TRANSFERS  
AND AVAILABLE CONTINGENCY  
MARCH 31, 2006**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<b>General Fund:</b>					
CMT05-00171	08/23/05	Advertising of City's Zoning Ordinance and Mapping	Residual Fringe Benefits	City Clerk/ Planning, Building and Development	\$ 42,100
CMT05-00222	10/25/05	HVAC System for PWSC Renovation of Solid Waste	Building Maintenance	PWSC Upgrade Phase I and II	25,000
CMT05-00224	11/02/05	Vehicle replacement	Jail	Fleet Management-Nonoperating	23,900
CMT05-00233	11/02/05	Consulting for Jail and Courthouse Surveillance	Jail	Staff Contractors and Consultants	30,765
CMT05-00245	11/02/05	Holiday Decorations	Residual Fringe Benefits	Parks	54,000
CMT05-00247	11/14/05	Deer Management Program	Residual Fringe Benefits	Police-Animal Control	59,543
CMT05-00285	12/23/05	Employee Tuition Assistance	Contingency-General Fund	Human Resources	15,000
CMT05-00286	12/20/05	Fire/EMS Station Study	Residual Fringe Benefits	Fire-Administration	62,400
CMT05-00271	01/12/06	Telecommunications Overtime	Police-Services	Telecommunications	10,000
CMT06-00009	02/06/06	Community Based Corrections Plan	Residual Fringe Benefits	Jail	40,045
CMT06-00038	03/10/06	Housing Strategic Plan	Residual Fringe Benefits	Housing and Neighborhood Services	13,070
CMT06-00047	03/10/06	Vehicle Replacement	Jail	Fleet Management-Nonoperating	24,500
CMT06-00052	03/29/06	Amphitheater Market Demand Study	Residual Fringe Benefits	Amphitheater Market Demand Study	35,000
CMT06-00052	03/29/06	Mill Mountain Theatre Joint Ticketing/Marketing	Residual Fringe Benefits	Memberships and Affiliations	15,664
				Total General Fund	<u>\$ 450,987</u>
<b>Capital Projects Fund:</b>					
CMT05-00222	10/25/05	HVAC System for PWSC Renovation of Solid Waste	Building Maintenance-General Fund	PWSC Upgrade Phase I and II	\$ 25,000
CMT05-00267	12/01/05	HVAC System for PWSC Renovation of Solid Waste	Facilities Management-BCAP Projects	PWSC Upgrade Phase I and II	75,000
CMT06-00040	03/23/06	10th Street Widening Project	VDOT Highway Projects	10th Street Widening Project	42,120
CMT06-00052	03/29/06	Amphitheater Market Demand Study	Residual Fringe Benefits	Amphitheater Market Demand Study	35,000
				Total Capital Projects Fund	<u>\$ 177,120</u>

CITY OF ROANOKE, VIRGINIA  
SUMMARY OF CITY MANAGER TRANSFERS  
AND AVAILABLE CONTINGENCY  
MARCH 31, 2006  
(CONTINUED)

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<b><u>Department of Technology Fund:</u></b>					
CMT05-00233	11/02/05	Consulting for Jail and Courthouse Surveillance	Jail	Staff Contractors and Consultants	\$ 30,765
Total Department of Technology Fund					<u>\$ 30,765</u>
<b><u>Fleet Management Fund:</u></b>					
CMT05-00224	11/02/05	Vehicle Replacement	Jail	Fleet Management- Nonoperating	\$ 23,900
CMT06-00047	03/10/06	Vehicle Replacement	Jail	Fleet Management- Nonoperating	24,500
Total Fleet Management Fund					<u>\$ 48,400</u>



**CITY OF ROANOKE, VIRGINIA  
SUMMARY OF CITY MANAGER TRANSFERS  
AND AVAILABLE CONTINGENCY  
MARCH 31, 2006  
(CONTINUED)**

<u>Transfer Number</u>	<u>Date</u>	<u>Explanation</u>	<u>From</u>	<u>To</u>	<u>Amount</u>
<b>Available Contingency</b>					
Balance of Contingency at July 1, 2005					\$ 839,063
Contingency Transfers:					
CMT05-00192	09/01/05	Health Department Sexually Transmitted Disease Nurse Position	Contingency-General Fund	Health Department	(18,169)
CMT05-00205	09/20/05	Crystal Springs Streetscape Project Plan and Cost Estimate	Contingency-General Fund	Crystal Springs Streetscape	(25,000)
CMT05-00208	09/22/05	Hurricane Katrina Relief Efforts	Contingency-General Fund	Memberships and Affiliations	(10,000)
CMT05-00220	11/07/05	Geotechnical Investigation of Loudon and Gainsboro Site	Contingency-General Fund	Engineering	(2,750)
CMT05-00251	11/16/05	Consulting for Stormwater Management	Contingency-General Fund	Stormwater Management Ordinance	(40,912)
CMT05-00283	12/19/05	Electric Rate Study	Contingency-General Fund	Transportation-Street Lighting	(31,842)
CMT05-00288	01/05/06	Litigation Costs	Contingency-General Fund	Economic Development	(67,477)
CMT05-00295	01/05/06	Event Zone	Contingency-General Fund	Parks and Recreation-Administration	(33,540)
CMT06-00009	02/06/06	City of Roanoke Annual Report	Contingency-General Fund	Office of Communications	(23,021)
CMT06-00017	02/27/06	Non-aviation Land Lease Costs Countryside Golf Course	Contingency-General Fund	Countryside Golf Course	(2,038)
CMT06-00033	02/28/06	1,000 Tons of Bulk Salt	Contingency-General Fund	Transportation - Snow Removal	(58,100)
CMT06-00034	03/10/06	Litigation Costs	Contingency-General Fund	Economic Development	(32,368)
CMT06-00046	03/10/06	Municipal Calendar	Contingency-General Fund	Office of Communications	(5,310)
CMT06-00052	03/29/06	Local Colors	Contingency-General Fund	Parks and Recreation - Administration	(520)
Contingency Increases/(Appropriations) Through Budget Ordinances:					
BO37073-1	06/06/05	Inner City Athletic Association	Contingency-General Fund	Human Services Committee	(5,000)
BO37114-02	07/05/05	Additional Social Worker Positions	Contingency-General Fund	Social Services - Services	(39,026)
Available Contingency at March 31, 2006					<u>\$ 443,990</u>

**Notes:**

Under City Code section 2-121, the City Manager has authority to make transfers up to \$75,000 between departments from July through March and in any amount from April to June. The City Manager has the authority to make unlimited transfers within departments. The scope of this report is limited to interdepartment transfers that are \$10,000 or greater.

**CITY OF ROANOKE, VIRGINIA  
GENERAL FUND**

**STATEMENT OF REVENUE**

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - March 31 2004-2005	July 1 - March 31 2005-2006	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
General Property Taxes	\$ 51,584,383	\$ 54,944,890	6.51 %	\$ 93,243,000	58.93%
Other Local Taxes	43,537,089	46,669,314	7.19 %	65,801,000	70.92%
Permits, Fees and Licenses	897,923	892,539	-0.60 %	1,069,000	83.49%
Fines and Forfeitures	1,069,834	1,096,368	2.48 %	1,354,000	80.97%
Revenue from Use of Money and Property	437,404	789,885	80.58 %	722,000	109.40%
Grants-in-Aid Commonwealth	30,583,557	33,129,031	8.32 %	53,487,385	61.94%
Grants-in-Aid Federal Government	19,385	19,384	-0.01 %	38,000	51.01%
Charges for Services	6,650,945	6,329,339	-4.84 %	8,891,000	71.19%
Internal Services	1,916,851	2,008,218	4.77 %	2,822,192	71.16%
Miscellaneous Revenue	472,277	421,629	-10.72 %	384,000	109.80%
<b>Total</b>	<b>\$ 137,169,648</b>	<b>\$ 146,300,597</b>	<b>6.65 %</b>	<b>\$ 227,811,577</b>	<b>64.22%</b>

**STATEMENT OF EXPENDITURES AND ENCUMBRANCES**

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - March 31 2004-2005	July 1 - March 31 2005-2006	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
General Government	8,218,406	8,877,551	8.02 %	\$ 3,333,289	\$ 12,210,840	72.70%
Judicial Administration	4,701,460	4,956,633	5.43 %	2,059,843	7,016,476	70.64%
Public Safety	39,240,665	42,255,675	7.68 %	14,292,302	56,547,977	74.73%
Public Works	17,499,870	17,754,244	1.45 %	6,138,216	23,892,460	74.31%
Health and Welfare	23,289,972	23,615,492	1.40 %	11,126,538	34,742,030	67.97%
Parks, Recreation and Cultural	6,195,505	7,214,754	16.45 %	2,663,682	9,878,436	73.04%
Community Development	4,414,320	4,533,485	2.70 %	1,335,350	5,868,835	77.25%
Transfer to Debt Service Fund	15,560,813	17,634,793	13.40 %	89,925	17,724,718	99.49%
Transfer to School Fund	39,352,905	42,201,655	7.24 %	13,588,075	55,789,730	75.64%
Nondepartmental	6,442,692	5,489,388	-14.80 %	4,050,816	9,540,204	57.54%
Total	\$ 164,906,608	174,533,670	5.84 %	\$ 58,678,036	\$ 233,211,706	74.84%

**CITY OF ROANOKE, VIRGINIA  
SCHOOL FUND STATEMENT OF REVENUE**

Revenue Source	Year to Date for the Period			Current Fiscal Year	
	July 1 - March 31 2004-2005	July 1 - March 31 2005-2006	Percentage of Change	Revised Revenue Estimates	Percent of Revenue Estimate Received
State Sales Tax	\$ 6,372,084	\$ 6,926,457	8.70 %	\$ 12,050,078	57.48 %
Grants-in-Aid Commonwealth	36,827,237	38,112,841	3.49 %	53,072,458	71.81 %
Grants-in-Aid Federal Government	73,020	96,826	32.60 %	125,000	77.46 %
Charges for Services	1,132,003	1,129,943	-0.18 %	2,720,100	41.54 %
Interest On Investments	-	-	0.00 %	-	0.00 %
Transfer from Other Funds	39,352,905	42,201,655	7.24 %	55,789,730	75.64 %
<b>Total</b>	<b>\$ 83,757,249</b>	<b>\$ 88,467,722</b>	<b>5.62 %</b>	<b>\$ 123,757,366</b>	<b>71.48 %</b>

**SCHOOL FUND STATEMENT OF EXPENDITURES AND ENCUMBRANCES**

Expenditures	Year to Date for the Period			Current Fiscal Year		
	July 1 - March 31 2004-2005	July 1 - March 31 2005-2006	Percentage of Change	Unencumbered Balance	Revised Appropriations	Percent of Budget Obligated
Instruction	\$ 63,596,975	\$ 64,889,956	2.03 %	\$ 25,523,980	\$ 90,413,936	71.77 %
General Support	3,788,540	4,352,608	14.89 %	1,342,367	5,694,975	76.43 %
Transportation	3,935,167	4,268,618	8.47 %	854,040	5,122,658	83.33 %
Operation and Maintenance of Plant	8,976,298	9,698,502	8.05 %	2,967,136	12,665,638	76.57 %
Facilities	1,847,841	2,665,487	44.25 %	395,413	3,060,900	87.08 %
Other Uses of Funds	7,190,969	6,701,809	-6.80 %	1,453,492	8,155,301	82.18 %
<b>Total</b>	<b>\$ 89,335,790</b>	<b>\$ 92,576,980</b>	<b>3.63 %</b>	<b>\$ 32,536,428</b>	<b>\$ 125,113,408</b>	<b>73.99 %</b>

**CITY OF ROANOKE, VIRGINIA  
CIVIC FACILITIES FUND  
COMPARATIVE INCOME STATEMENT  
FOR THE NINE MONTHS ENDING MARCH 31, 2006**

	<u>FY 2006</u>	<u>FY 2005</u>
<b>Operating Revenues</b>		
Rentals	\$ 571,540	\$ 534,504
Event Expenses	132,414	161,604
Display Advertising	102,003	128,459
Admissions Tax	356,936	385,772
Electrical Fees	7,635	15,441
Novelty Fees	84,001	75,705
Facility Surcharge	225,274	251,896
Charge Card Fees	61,221	81,211
Commissions	40,282	59,444
Catering/Concessions	856,651	699,304
Other	6,114	15,786
<b>Total Operating Revenues</b>	<u>2,444,071</u>	<u>2,409,126</u>
<b>Operating Expenses</b>		
Personal Services	1,540,984	1,461,732
Operating Expenses	1,547,327	1,585,575
Depreciation	411,334	348,768
<b>Total Operating Expenses</b>	<u>3,499,645</u>	<u>3,396,075</u>
<b>Operating Loss</b>	<u>(1,055,574)</u>	<u>(986,949)</u>
<b>Nonoperating Revenues (Expenses)</b>		
Interest on Investments	41,766	28,753
Transfer from General Fund	809,625	499,483
Transfer from General Fund - Victory Stadium	125,841	102,277
Transfer to Debt Service Fund	(64,869)	(66,219)
Interest and Fiscal Charges	(70,457)	(71,765)
Arena Ventures Contractural Penalties	133,585	122,970
Flood Damage Reimbursements	-	42,000
Miscellaneous	3,230	4,981
<b>Net Nonoperating Revenues</b>	<u>978,721</u>	<u>662,480</u>
<b>Net Loss</b>	<u><u>\$ (76,853)</u></u>	<u><u>\$ (324,469)</u></u>

**CITY OF ROANOKE, VIRGINIA  
PARKING FUND  
COMPARATIVE INCOME STATEMENT  
FOR THE NINE MONTHS ENDING MARCH 31, 2006**

	<u>FY 2006</u>	<u>FY 2005</u>
<b>Operating Revenues</b>		
Century Station Parking Garage	\$ 308,228	\$ 279,140
Williamson Road Parking Garage	395,965	394,918
Market Square Parking Garage	162,815	169,763
Church Avenue Parking Garage	491,903	472,541
Tower Parking Garage	363,615	316,916
Gainsboro Parking Garage	90,779	78,533
Williamson Road Surface Lots	62,851	64,862
Norfolk Avenue Surface Lot	15,673	48,254
Gainsboro Surface Lot	35,979	39,654
Church Avenue Surface Lot	38,000	34,200
Bullitt Avenue Surface Lot	60,420	59,846
Salem Avenue Surface Lot	19,283	18,425
West Church/YMCA Surface Lots	22,913	10,925
<b>Total Operating Revenues</b>	<u>2,068,424</u>	<u>1,987,977</u>
<b>Operating Expenses</b>		
Operating Expenses	853,190	813,902
Depreciation	430,359	430,089
<b>Total Operating Expenses</b>	<u>1,283,549</u>	<u>1,243,991</u>
<b>Operating Income</b>	<u>784,875</u>	<u>743,986</u>
<b>Nonoperating Revenues (Expenses)</b>		
Interest on Investments	64,343	26,036
Interest and Fiscal Charges	(225,121)	(241,910)
<b>Net Nonoperating Expenses</b>	<u>(160,778)</u>	<u>(215,874)</u>
<b>Net Income</b>	<u><u>\$ 624,097</u></u>	<u><u>\$ 528,112</u></u>

**CITY OF ROANOKE, VIRGINIA  
MARKET BUILDING FUND  
COMPARATIVE INCOME STATEMENT  
FOR THE NINE MONTHS ENDING MARCH 31, 2006**

	<u>FY 2006</u>	<u>FY 2005</u>
<b>Operating Revenues</b>		
Retail Space Rental	\$ 207,683	\$ 179,364
<b>Total Operating Revenues</b>	<u>207,683</u>	<u>179,364</u>
<b>Operating Expenses</b>		
Operating Expense	224,157	233,678
Depreciation	<u>5,785</u>	<u>5,782</u>
<b>Total Operating Expenses</b>	<u>229,942</u>	<u>239,460</u>
<b>Operating Loss</b>	<u>(22,259)</u>	<u>(60,096)</u>
<b>Nonoperating Revenues (Expenses)</b>		
Interest on Investments	2,708	(339)
Transfer from General Fund	17,500	-
Miscellaneous	<u>130</u>	<u>-</u>
<b>Net Nonoperating Revenues (Expenses)</b>	<u>20,338</u>	<u>(339)</u>
<b>Net Loss</b>	<u><u>\$ (1,921)</u></u>	<u><u>\$ (60,435)</u></u>

**CITY OF ROANOKE, VIRGINIA  
CITY TREASURER'S OFFICE  
GENERAL STATEMENT OF ACCOUNTABILITY  
FOR THE MONTH ENDED MARCH 31, 2006**

TO THE DIRECTOR OF FINANCE:

GENERAL STATEMENT OF ACCOUNTABILITY OF THE CITY TREASURER OF THE CITY OF ROANOKE, VIRGINIA FOR THE FUNDS OF SAID CITY FOR THE MONTH ENDED MARCH 31, 2006.

FUND	BALANCE AT FEB 28, 2006	RECEIPTS	DISBURSEMENTS	BALANCE AT MAR 31, 2006	BALANCE AT MAR 31, 2005
GENERAL	(\$3,356,276.92)	\$36,256,032.06	\$16,885,044.38	\$16,014,710.76	(\$6,637,038.44)
WATER	420.00	0.00	0.00	420.00	420.00
WATER POLLUTION CONTROL	1,738.22	0.00	35,943.43	(34,205.21)	1,738.22
CIVIC FACILITIES	8,588,233.17	627,116.47	1,038,328.20	8,177,021.44	7,969,614.03
PARKING	6,088,651.39	398,780.92	154,346.05	6,333,086.26	3,365,735.74
CAPITAL PROJECTS	53,167,370.41	240,283.58	4,857,098.13	48,550,555.86	58,563,529.76
MARKET BLDG OPERATIONS	73,779.41	24,474.77	37,799.92	60,454.26	(89,181.62)
CONFERENCE CENTER	3,884,981.94	30,341.38	992.50	3,914,330.82	4,031,808.30
DEBT SERVICE	1,297,003.37	2,695.44	2,165,089.85	(865,391.04)	14,813,383.38
DEPT OF TECHNOLOGY	7,610,597.46	427,653.57	654,968.03	7,383,283.00	3,301,870.48
FLEET MANAGEMENT	952,169.07	182,029.29	350,763.92	783,434.44	251,665.27
PAYROLL	(13,426,857.38)	16,728,505.22	17,178,260.20	(13,876,612.36)	(13,022,978.62)
RISK MANAGEMENT	10,509,630.54	1,510,294.92	805,038.83	11,214,886.63	11,718,021.83
PENSION	296,901.15	2,150,104.72	1,921,375.16	525,630.71	628,278.26
SCHOOL FUND	399,350.81	7,180,408.81	7,958,928.27	(379,168.65)	1,830,096.82
SCHOOL CAPITAL PROJECTS	14,586,040.49	4,075,052.03	1,026,699.42	17,634,393.10	20,205,108.64
SCHOOL FOOD SERVICE	270,250.00	548,572.58	698,061.44	120,761.14	181,383.69
GRANT	2,135,108.53	1,017,449.79	496,591.57	2,655,966.75	791,897.44
<b>TOTAL</b>	<b>\$93,079,091.66</b>	<b>\$71,399,795.55</b>	<b>\$56,265,329.30</b>	<b>\$108,213,557.91</b>	<b>\$107,905,353.18</b>

**CERTIFICATE**

I HEREBY CERTIFY THAT THE FOREGOING IS A TRUE STATEMENT OF MY ACCOUNTABILITY TO THE CITY OF ROANOKE, VIRGINIA, FOR THE FUNDS OF THE VARIOUS ACCOUNTS THEREOF FOR THE MONTH ENDED MARCH 31, 2006.  
THAT SAID FOREGOING:

**CASH**

CASH IN HAND \$21,567.30  
CASH IN BANK 2,257,499.44

**INVESTMENTS ACQUIRED FROM COMPETITIVE PROPOSALS:**

COMMERCIAL HIGH PERFORMANCE MONEY MARKET 4,800,000.00  
LOCAL GOVERNMENT INVESTMENT POOL 14,610,579.79  
MONEY MANAGEMENT ACCOUNT 9,964,727.11  
REPURCHASE AGREEMENTS 10,000,000.00  
U. S. AGENCIES 14,750,000.00  
VIRGINIA AIM PROGRAM (U. S. SECURITIES) 17,765,045.23  
VIRGINIA SNAP PROGRAM (U. S. SECURITIES) 34,044,139.04

**TOTAL**

**\$108,213,557.91**

APRIL 20, 2006

  
EVELYN W. POWERS, TREASURER

**CITY OF ROANOKE PENSION PLAN  
STATEMENT OF CHANGES IN PLAN NET ASSETS  
FOR THE NINE MONTHS ENDED MARCH 31, 2006**

	<u>FY 2006</u>	<u>FY 2005</u>
<b><u>Additions:</u></b>		
Employer Contributions	\$ 6,297,098	\$ 4,724,184
Investment Income		
Net Appreciation (Depreciation) in Fair Value of Investments	27,354,682	15,980,496
Interest and Dividend Income	3,974,189	2,376,271
Total Investment Income (Loss)	31,328,871	18,356,767
Less Investment Expense	233,605	262,139
Net Investment Income (Loss)	31,095,266	18,094,628
Total Additions (Deductions)	<u>\$ 37,392,364</u>	<u>\$ 22,818,812</u>
 <b><u>Deductions</u></b>		
Benefits Paid to Participants	\$ 16,210,655	\$ 15,111,752
Administrative Expenses	309,064	300,562
Total Deductions	<u>16,519,719</u>	<u>15,412,314</u>
 Net Increase (Decrease)	 20,872,645	 7,406,498
 <b>Net Assets Held in Trust for Pension Benefits:</b>		
Fund Balance July 1	318,675,367	306,925,352
Fund Balance March 31	<u>\$ 339,548,012</u>	<u>\$ 314,331,850</u>



**CITY OF ROANOKE PENSION PLAN  
BALANCE SHEET  
MARCH 31, 2006**

	<u>FY 2006</u>	<u>FY 2005</u>
<b><u>Assets</u></b>		
Cash	\$ 525,319	\$ 623,846
Investments, at Fair Value	340,887,966	315,403,402
Due from Other Funds	1,431	3,603
Other Assets	<u>-</u>	<u>6,531</u>
<b>Total Assets</b>	<b><u>\$ 341,414,716</u></b>	<b><u>\$ 316,037,382</u></b>
 <b><u>Liabilities and Fund Balance</u></b>		
Liabilities:		
Due to Other Funds	\$ 1,862,003	\$ 1,705,532
Accounts Payable	<u>4,701</u>	<u>-</u>
<b>Total Liabilities</b>	<b><u>1,866,704</u></b>	<b><u>1,705,532</u></b>
 Fund Balance:		
Fund Balance, July 1	318,675,367	306,925,352
Net Gain (Loss) - Year to Date	<u>20,872,645</u>	<u>7,406,498</u>
<b>Total Fund Balance</b>	<b><u>339,548,012</u></b>	<b><u>314,331,850</u></b>
<b>Total Liabilities and Fund Balance</b>	<b><u>\$ 341,414,716</u></b>	<b><u>\$ 316,037,382</u></b>